

**Indira Gandhi National Open University**  
**School of Agriculture (SOA)**

**Minutes of the 36<sup>th</sup> Meeting of the School Board**

The 36<sup>th</sup> Meeting of the School Board was convened online on 14<sup>th</sup> August, 2020 at 11.30 a.m.

The following members were present:

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| 1. <b>Prof. S. K. Yadav</b> , Director, SOA, IGNOU   | Chairman |
| 2. <b>Prof. R.K. Sahu</b> , Dean, Faculty of Agricultural Engineering, <i>Indira Gandhi Krishi Vishwavidyalaya</i> , Raipur (Chhattisgarh) | Member   |
| 2. <b>Dr. Ashutosh Upadhyay</b> , Professor and HOD, Food Science and Technology, NIFTEM, Kundli, Sonapat, Haryana,                        | Member   |
| 4. <b>Prof. Madhu Tyagi</b> , SOMS, IGNOU  | Member   |
| 5. <b>Prof. Nehal A Farooquee</b> , SOEDS, IGNOU   | Member   |
| 6. <b>Dr. Ramesh Yadav</b> , Assistant Professor, SOJNMS, IGNOU  | Member   |
| 7. <b>Dr. Amiteshwar Ratra</b> , Assistant Professor, STRIDE, IGNOU  | Member   |
| 8. <b>Prof. M.K. Salooja</b> , SOA, IGNOU  | Member   |
| 9. <b>Dr. P.K. Jain</b> , Assoc. Prof, SOA, IGNOU  | Member   |
| 10. <b>Dr. P. Vijayakumar</b> , Assoc.Prof., SOA, IGNOU  | Member   |
| 11. <b>Dr. Mita Sinhamahapatra</b> , Assoc.Prof., SOA, IGNOU   | Member   |
| 12. <b>Dr. Mukesh Kumar</b> , Asst. Prof., SOA, IGNOU  | Member   |

**Dr. B.S. Hansra**, Emeritus Professor, Amity Institute of Horticulture Studies & Research, Amity University, Noida; **Dr. Latha Sabikhi**, Head, Dairy Technology Division, NDRI, Karnal; and **Dr. G. Venkateshwarlu**, ADG (EQR), Division of Agricultural Education, ICAR could not attend the meeting.

At the outset, the Chairman welcomed the members to the 36<sup>th</sup> Meeting of the School Board and thanked them for attending this meeting online due to Covid Pandemic. He informed to the board about the efforts of the school faculty to undertake regular academic counseling of the different programmes of the school through online mode during the current session.

The agenda items were taken *in seriatim* for discussion and the recommendations of the School Board on each agenda are as follows:

- |                           |   |
|---------------------------|---|
| <b>Agenda No. SB.36.1</b> | <b>To confirm the Minutes of the 35<sup>th</sup> School Board Meeting and the Action Taken Report</b>   |
| <b>SB.36.1.1</b>          | The Chairman informed that the Minutes of the 35 <sup>th</sup> Meeting of the School Board were circulated to all the School Board Members and the School did not receive any comments/observations. He also presented the Action Taken |



Report (ATR) of the Minutes of the 35<sup>th</sup> School Board meeting.

**SB.36.1.2**

Action Taken Report on Minutes of the 35<sup>th</sup> School Board Meeting as follows:

**Agenda No. SB.35.2: To consider and approve the Programme Proposal Form (PPF) and List of Experts for the development of Diploma in Agriculture.**

The PPF of the programme and the List of Experts were approved by APC in its 59<sup>th</sup> Meeting held on 15<sup>th</sup> July 2020 (*vide* item no. 59.8.3). An online Expert Group meeting was conducted on 1<sup>st</sup> August 2020 to finalize the curriculum and unit writers of this programme.

**Agenda No. SB.35.3: To consider and approve the Programme Launch Form of Diploma in Horticulture (DHORT).**

Printing of study materials is in progress

**Agenda No. SB.35.4: To consider and approve the list of examiners for evaluation of Thesis of Ph.D Scholar, Ms. Nanda Kumari Kamblae.**

The list of the examiners was forwarded to the Research Unit.

**Agenda No. SB.35.5: To consider and approve the panel of experts for the expert committee meeting for offering of the PG Certificate in Agriculture Policy programme online.**

No action could be taken on it.

**Agenda No. SB.35.6: To consider and approve the list of additional evaluators for PG Diploma in Food Safety and Quality Management programme.**

The list of approved evaluators was sent to SED.

**Agenda No. SB.35.7: To consider and approve the list of additional evaluator for the Diploma in Value Added Products from Fruits and Vegetables (DVAPFV) programme.**

The list of approved evaluators has been communicated to SED

**Agenda No. SB.35.8: To consider and approve the name of the unit writer for Diploma in Horticulture (DHORT).**

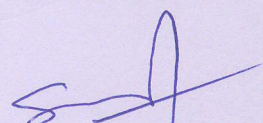
The unit has been written by the unit writer

**Agenda No. SB.35.9: To consider and approve the collaboration with IARI for offering the Ph.D. in different disciplines of agriculture.**

No action could be initiated on it.

**SB.36.1.3**

The Board confirmed the Minutes of the 35<sup>th</sup> Meeting of the School Board held on 26.02.2020 and also the Action Taken Report of it (Annexure-1).

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**Agenda No. SB. 36.2:** **To consider and approve the Programme Development Form (PDF), Programme Project Report (PPR) and list of unit writers of the Diploma in Agriculture.**

**SB.36.2.1** Prof. S.K. Yadav, Chairman and Programme Coordinator presented the Programme Development Form(PDF), Programme Project Report (PPR) and list of unit writers of Diploma in Agriculture. He mentioned that the Programme Proposal Form (PPF) of this programme had been approved in the 59<sup>th</sup> Meeting of APC held on 15<sup>th</sup> July 2020 (*vide* item No. A.P.C. 59.8.3). After the approval of PPF, the school conducted an Expert group meeting using online platform on 01<sup>st</sup> August 2020 and finalized the curriculum of the programme and identified the names of unit writers for the development of this programme.

**SB.36.2.2** The members appreciated the efforts made by the School for conducting the Expert Committee Meeting through online Mode and preparing the PDF.


**SB.36.2.3** **The Board approved the Programme Development Form(PDF), Programme Project Report (PPR) and the list of unit writers of Diploma in Agriculture (Annexure-2).**

**Agenda No. SB.36.3:** **To consider and approve the Feedback Reports of Teachers and Subject Experts.**

**SB.36.3.1** The Director apprised the board about the development of the process for NAAC accreditation of the University and requirement of feedback analysis report of the Teachers of the School and the Subject Experts associated with the programme development for the quality assurance under NAAC assessment.

Dr. P. Vijayakumar presented the feedback analysis report of Subject Experts associated with the designing and development of curriculum for various programmes of the School. He mentioned that the Subject Experts had opined that the School followed the Standard Operating Procedures or the Guidelines set by the University for designing and development of the programmes and the School should continue following the same for designing and development of new programmes and revision of existing programmes. However, in order to ensure quality and improve the effectiveness of programme development and delivery, the suggestions prescribed by the Subject Experts may be implemented.

Dr. Mita Sinhamahapatra presented the feedback analysis report of the Teachers of the School on the design of the curriculum. As per the feedback of the Teachers, the existing system for design of the curriculum may be continued in the University for the development of new programmes and revision of the existing programmes in the area of Agriculture and allied sectors as the University has been following the standard for ensuring the quality of the programmes during designing the curriculum. The teachers have also suggested for further improvement of the system by ensuring the effective delivery of theory and practical components of the programmes.





SB.36.3.2

The Board approved the Feedback Reports of Teachers and Subject Experts of this school (Annexure-3).

Agenda No. SB. 36.4:

To consider and approve the Co-option of new external members of the School Board under the Clause 2 (e) of the Statute 10 A.

SB. 36.4.1

The Chairman informed that the term of the external School Board members nominated under the Clause 2 (e) of Statute 10 A would be over by 25.08.2020. He further informed to the board that the school faculty has identified five external experts as per the domain specialization of different programmes of the school for their co-option. The list of external experts as follows:

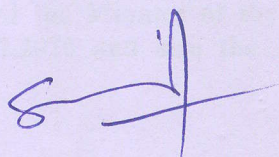
1. **Prof. N. C. Gautam,**  
Vice-Chancellor, Mahatma Gandhi Chitrakoot Gramodaya  
Vishwavidyalaya, Chitrakoot, Satna, MP.  
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3. **Dr. Ramesh Mittal,**  
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SB.36.4.2

The members discussed the area of specialization and the experience of the proposed new members and found that the proposed members are suitable for Co-option in the School Board.

SB.36.4.3

The Board approved the Co-option of new external members of the School Board under the Clause 2 (e) of the Statute 10 A.





**Agenda No. SB.36.5:** To consider and approve the Paper Setters for preparation of the Term End Examination question papers of the different programmes of school.

**SB.36.5.1** The Chairman presented that the tenure of the paper setters for preparation of the Term End Examination (TEE) question papers of different programmes of this school is three years and it is getting over soon. He presented the list of new paper setters for the different programmes of the school.

**SB.36.5.2** The Board approved the list of Paper Setters for preparation of the Term End Examination question papers of the different programmes of School (Annexure 4).

**Agenda No. SB.36.6:** To consider and approve the Moderation Board for the moderation of Term End Examination (TEE) question papers of the different programmes of school.

**SB.36.6.1** The Chairman stated that the three years tenure of the existing Moderation Board of the TEE question papers of the school programmes would be completed in September 2020. He presented the new Moderation Board for TEE question papers of different programme of the school.

**SB.36.6.2** The Board approved the Moderation board for the Term End Examination question papers of the different programmes of school (Annexure-5).

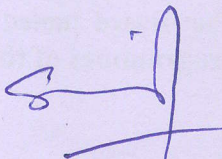
**Agenda No. SB.36.7:** To consider and approve the panel of answer script evaluators for the Term End Examination of the programmes of the school.

**SB.36.7.1** The Chairman presented a panel of answer script evaluators for the Term End Examination of the programmes of the school as the tenure of the existing panel would be completed in September, 2020.

**SB.36.7.2** The Board approved the panel of answer script evaluators for the Term End Examination of the programmes of the school (Annexure-6).

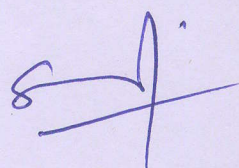
**Agenda No. SB.36.8:** To consider and approve the development of Massive Open Online Course (MOOC) on Water Harvesting, Conservation and Utilization under SWAYAM and name of experts for video lecture recording and reviewing the video lectures.

**SB.36.8.1** Dr. Mukesh Kumar, the Programme Coordinator, presented that the school proposed to develop a six credit course on Water Harvesting, Conservation and Utilization under MHRD's SWAYAM initiative. He presented the proposal for development of Massive Open Online Course (MOOC) on Water Harvesting, Conservation and Utilization along with the names of the experts for recording the video lectures and reviewing of the same as per the need.





- SB.36.8.2** The Board appreciated the proposal for MOOC development.
- SB.36.8.3** The Board approved the development of Massive Open Online Course (MOOC) on Water Harvesting, Conservation and Utilization under SWAYAM and name of the experts for video lecture recording and reviewing the video lectures (Annexure -7).
- Agenda No. SB.36.9** To consider and approve the name of the resource persons for preparing the video lessons for three online courses (MNR-002, MNRE-015 and MNRE-016) of PGCAP programme offered through SWAYAM platform and also the panel of experts for reviewing the video lessons.
- SB.36.9.1** Dr. P.K. Jain, the Programme Coordinator, apprised the board about developing the Post Graduate Certificate in Agriculture Policy (PGCAP) programme for online delivery. He informed to the board that the programme is already on offer in ODL mode and is being converted in online mode for offering through SWAYAM platform. He presented the list of experts for preparation of video lessons and panel of experts for review of video lessons of three online courses of the PGCAP programme.
- SB.36.9.2** The Board appreciated the School's initiative for online offering of different programmes.
- SB.36.9.3** The Board approved the name of the resource persons for preparing the video lessons for three online courses (MNR-002, MNRE-015 and MNRE-016) of PGCAP programme offered through SWAYAM platform and also panel of experts for reviewing the video lessons. (Annexure -8).
- Agenda No. SB.36.10** To report the keeping of consistently low enrolment programmes of the School of Agriculture under abeyance.
- SB.36.10.1** The Chairman informed that few programmes of the School had consistent low enrolment since their start because of the specificity of the programme, limited target group, heavy practical load, a smaller number of study centres etc. Based on the recommendation of the faculty of the school, Diploma in Production of Value Added Products from Cereals, Pulses and Oilseeds (DPVCPO), Post Graduate Diploma in Plantation Management (PGDPM), Diploma in Fish Products Technology (DFPT), and Awareness Programme on Value Added Products from Fruits and Vegetables (APVPFV) have been put under abeyance and the Competent Authority has approved the proposal. He also mentioned that the contents already available in these programmes would be carved out into smaller online modules for their delivery through SWAYAM and SWAYAM Prabha.
- SB.36.10.2** The Board noted the keeping of consistently low enrolment programmes of the School of Agriculture under abeyance.





**Agenda No.****Any Other Item**

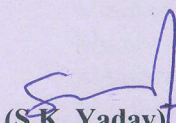
Under this item, the chairman informed that the University has been working on the modalities for fixing the minimum number of learners for operationalizing a Programme LSC and has desired to seek inputs from different schools including this school.

At present, the minimum number of learners for the programmes of School of Agriculture is 05, as was approved by the competent authority during 2007-08. It was also informed that the school is catering to the diverse group of stakeholders residing in the rural areas.

The members discussed this aspect in detail taking in to account the nature of school programmes, stakeholder, demography etc. The board also emphasized that clubbing the learners from the adjacent LSCs would not be possible in most cases as the distance between two adjacent LSCs is too far and the moto of the University for reaching the unreached should not to be compromised.

**The Board suggested that the minimum number of learners in a PSC/LSC for Agriculture programmes should be five.**

The meeting ended with vote of the thanks to the chair.

  
(S.K. Yadav) 24/8/2020  
प्रो. एस. के. यादव / Prof. S. K. Yadav  
निदेशक / Chairman  
कृषि विद्यापीठ / School of Agriculture  
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